



## **REPORT of DIRECTOR OF RESOURCES**

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**to  
COUNCIL  
13 SEPTEMBER 2018**

### **PETITIONS SCHEME UPDATE**

#### **1. PURPOSE OF THE REPORT**

- 1.1 To present an updated Petitions Scheme for Members' review and approval.

#### **2. RECOMMENDATION**

That the updated Petitions Scheme (**APPENDIX 1**) be approved and adopted.

#### **3. SUMMARY OF KEY ISSUES**

- 3.1 The current Petitions Scheme had not been reviewed for a number of years and required some updating. A review has now been undertaken and the Scheme updated to provide additional information and guidance. The revised Scheme is attached at **APPENDIX 1** to this report.
- 3.2 The following are the key changes in the revised scheme:
- Clarification regarding the requirement for persons signing the petition to live, work or study in the Maldon District.
  - A change to the threshold for a petition being presented to the Council, this has been reduced from 3,200 to 2,000 in line with other Councils.
  - Inclusion of further information regarding exceptions and specific circumstances which fall outside of the Scheme.
  - How electronic petitions are received and will be processed.
  - Addition of an Appendix which provides a suggested format for paper petitions.

#### **4. IMPACT ON CORPORATE GOALS**

- 4.1 This links with the Council's corporate goal to be an organisation that delivers good quality, cost effective and valued services in a transparent way.

## 5. IMPLICATIONS

- (i) **Impact on Customers** – The updated Scheme provides further information for customers on submitting a Petition.
- (ii) **Impact on Equalities** – None.
- (iii) **Impact on Risk** – None.
- (iv) **Impact on Resources (financial)** – None.
- (v) **Impact on Resources (human)** – None.
- (vi) **Impact on the Environment** – None.

Background Papers: None.

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